



## **ACCIDENT ANALYSIS FUNDAMENTALS**

*This training course is required for all Foremen in Training, Foremen, and Supervisors.* The course is 1 hour and available on demand on the BWC Learning Center. Instructions for completion of the course follow:

- [www.bwclearningcenter.com](http://www.bwclearningcenter.com)
  - On the main screen, click on the “Sign up!” link
  - Vasco’s BWC policy number is **456731**
  - Follow the remaining prompts to create a new account
- Once you have created an account, login, and type “Accident Analysis Fundamentals” in the Catalog Search field at the top of the screen.
  - You will click on “Accident Analysis Fundamentals (Online e-Course)” from the list.
  - When you are ready to begin the course, click the “Start” button next to the title at the top of the screen.
    - ***IMPORTANT:*** Make sure you mark “Take for Credit” to obtain a certificate for the course and when the course is complete, use the “exit button.”
  - When you finish the course, save the certificate, and email it to [hr@vascoasphalt.com](mailto:hr@vascoasphalt.com) or [jkatich@vascoasphalt.com](mailto:jkatich@vascoasphalt.com). *It’s highly recommended to take a screenshot of the final screen at the end of the course, just in case the certificate does not generate correctly.*